

**Green County  
Agriculture and Extension Education Committee  
December 12, 2017 MINUTES**

The December 2017 meeting of the Agriculture and Extension Education Committee was called to order at 6:30 PM by Ken Hodgson. Members present were: Ken Hodgson, Art Carter, Betty Grotophorst, Kristi Leonard and Oscar Olson. Also present was Mark Mayer, Green County Ag Agent/Department Head.

The committee reviewed the proposed new job description for UW-Extension Office Manager that was previously approved by the Personnel and Labor Relations Committee. Motion was made by Grotophorst, second by Leonard to approve the job description with a salary increase from grade 11 to grade 12 and title change to UW-Extension Office Manager Position to be effective January 1, 2018. Motion carried. Evaluation of County employees in the UW-Extension Office will be conducted by the Ag and Extension Education Committee with assistance from the County Human Resources Department.

The committee reviewed the UW-Extension office bills for November 2017 in the amount of \$12,450.81. Motion made by Carter, second by Olson to approve the vouchers for payment. Motion carried.

Mark Mayer gave an update for the shared Youth and Family Living Educator Position with Lafayette County and noted six applicants have been selected to participate in preliminary interviews before the end of December. Final interviews should be occur in early January, with hopes of filling the position by late January/early February.

Mark reported on the 2017 Green County Clean Sweep program. Total cost of the program was \$10,450 minus \$9.660 in state grant funds, resulting in a net cost for the county of \$790. The 2017 program collected 8,380 lbs. A grant totaling \$9,400 has been secured for the 2018 program, with a carryover amount of over \$16,000 in the Green County Clean Sweep non-lapsing fund.

The next meeting will be held on January 3, 2018 at 12:30pm.

Motion by Carter, second by Olson to adjourn at 6:40 pm. Motion carried.